

**PIDDINGTON & WHEELER END PARISH COUNCIL**

**Clerk: Mrs H Glasgow, PO BOX 1617, High Wycombe, Bucks, HP12 9FT. Tel: 01494 437111**

To all Members of the Council

**You are invited to attend the Parish Council Meeting in Piddington Village Hall  
Tuesday 13<sup>th</sup> December 2022 at 7.30pm**

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

**AGENDA**

- 1) Public and Buckinghamshire Councillors Question time.
- 2) Attendance and acceptance of apologies for absence.
- 3) Declaration of disclosable pecuniary interests relating to items on the Agenda.
- 4) Minutes - To confirm the Minutes of the November 2022 Meeting.
- 5) Clerks Report and Correspondence.
- 6) Finance - Approval of invoices - November 2022.
- 7) Parish Council Strategy – Promote and support community assets and events.
- 8) To discuss adopting an Environmental Sustainability Policy.
- 9) Emergency Plan.
- 10) Chipps Hill – Management Plan.
- 11) To consider any new Planning Applications – None.
- 12) Members Questions and Statements.
- 13) Date of next meeting – **Tuesday 10<sup>th</sup> January 2023 Piddington Village Hall.**

Hayley Glasgow, Clerk

08.12.2022

**Minutes of the Parish Council Meeting of Piddington & Wheeler End Parish Council held in Piddington Village Hall on Tuesday 8<sup>th</sup> November 2022 at 7.30pm**

**Attendance - Cllrs Mr S Digby – Chairman, Mr P Brown, Mr J Day, Mrs W Pitcher, Mr J Smith, Mr T Willett.**

**Buckinghamshire Councillor – Cllr O Hayday, Cllr D Hayday.**

**Clerk – Mrs H Glasgow.**

**Members of the public: 2.**

**277.1 Public Questions**

Cllr D Hayday reported that he attended the Lane End Parish Council Meeting and presented his idea on the change to ward boundaries in 2025. Lane End Parish Council have not yet decided their preferred option.

Waste bins are getting emptied more frequently, although there does appear to still be problems.

Cllr Digby reported that the 2 drains on the A40 are still blocked. He will email the Local Area Technician.

Cllr D Hayday will chase Buckinghamshire Council re receiving a copy of the report on the tree survey.

Cllr D Hayday will also chase Buckinghamshire Council regarding funding for the wooded area near the allotment site.

The 50mph sign by Dashwood Hill was supposed to be repositioned, this has not been done yet. Cllr Hayday will chase TFB.

**277.2 Attendance and acceptance of apologies for absence.**

Apologies accepted from Cllr May.

**277.3 Declaration of disclosable pecuniary interests relating to items on the agenda.**

None.

**277.4 To confirm the Minutes of the September 2022 Meeting.**

Council confirmed the minutes to be a true and accurate record. The Chairman signed the minutes.

**277.5 Co-option of a Parish Councillor**

The Parish Council Unanimously agreed to co-opt Jason Smith as a new Parish Councillor.

**277.6 Clerk's report and Correspondence.**

1. The order for the new swing and replacement beam has been placed with Playdale as agreed. We have also paid a deposit for the works.
2. Had an onsite meeting with Playdale re the location etc.
3. Playdale have confirmed that additional costs have increased the quotation. The final cost is £5,884.31. The quotation for the equipment agreed at the previous meeting was £3,810.63. The new quotation includes the removal of the old rubber matting and new installed rubber matting, delivery and installation of the equipment and a skip. Council unanimously agreed to proceed.
4. Playdale has confirmed that the steel coverings will be placed on the bottom of the new swing set.
5. Completed and sent all allotment rent invoices to tenants.
6. Updated the History pages on the website with new articles.
7. The Remembrance Service will take place at Wheeler End Memorial from 10am on Sunday 13<sup>th</sup> November.
8. The Plaque unveiling will take place at Piddington Village Hall on Sunday 13<sup>th</sup> November at 2.30pm.
9. There is a framed Roll of Honour of the 53 men of Piddington who volunteered to serve in WW1. This is located in Piddington Village Hall.
10. I have received a request for a new basketball net to be installed at the multi-use games area, Piddington Rec. If Councillors agree to the replacement net, the hoop will need to be measured and the correct net ordered. I cannot find the original manufacturers details, this has been installed for quite a long time. Cllr Brown will measure the hoop. Council agreed to purchase a new net.

11. I have sent an introduction letter from Cllr Tom Willett to all allotment tenants.
12. The AED unit inspection has been updated on Circuit.
13. A volunteer is needed to take over the responsibility of grass cutting and liaise with the contractor. Cllr Jason Smith has volunteered to liaise with Buckland Landscapes.
14. Submitted the Parish Councils comments to the Boundary Commission re the ward boundaries.
15. I have requested that the fence around the war memorial is painted as agreed. Awaiting the paint.
16. I have asked our contractor to remove the safety boards that we put up on the climbing frame. This will be done before playdale arrive to install the new equipment.
17. AED checks complete
18. On-line bacs payments completed and confirmed by Cllrs.
19. Any member of the public can report a problem to TFB on the website fix my street – [www.fixmystreet.com](http://www.fixmystreet.com)
20. The next meeting will be on Tuesday 13<sup>th</sup> December 2022.
21. Scheduled dates for the 2023 Parish Council Meetings :

10<sup>th</sup> January

14<sup>th</sup> February

14<sup>th</sup> March

11<sup>th</sup> April

9<sup>th</sup> May

(Annual Parish Meeting, Annual Parish Council Meeting and Normal Meeting).

13<sup>th</sup> June

11<sup>th</sup> July

No meeting in August

12<sup>th</sup> September

10<sup>th</sup> October

14<sup>th</sup> November

12<sup>th</sup> December

(Precept will be set).

**Correspondence Received** - If Councillors would like a copy of any of the documents listed below please advise the clerk

1. Police and Crime Bulletin
2. Open Spaces Magazine
3. Bucks Council – Be Bright Be Seen campaign
4. Bucks Council – Have your say on health and wellbeing
5. Bucks Council – News for Town and Parish Councils
6. Update from Martin Tett
7. Buckinghamshire Council - Have your say on the Home to School Transport Consultation
8. Chilterns Conservation Board
9. Become a Food Champion and help your local community
10. Money Matters – have your say on Buckinghamshire Council's spending priorities for 2023/24
11. Buckinghamshire Council agrees comprehensive Cost of Living package for residents

12. New home energy schemes for Bucks residents
13. Household recycling centres switch to winter hours

### 277.7 Finances

#### Approval of the income and expenditure October 2022

Clerks Salary	£568.69
BC Pension	£230.18
HMRC	£142.20
Expenses	£11.70
TBS Hygiene	£81.00
Playdale Playgrounds	£598.38
Buckland Landscapes	£465.50
Buckland Landscapes	£465.50
West Wycombe Estate	£250.00

Income £12,493.77 Precept

Opening Balance – 06/09/22	£26,895.00
Less approved Expenditure	£2,274.77
Less Banking Charge	£5.00
Income	£12,493.77
Total as at 10/10/22	£37,109.00

#### Approval of the income and expenditure November 2022

Clerks Salary	£568.69	
BC Pension	£230.18	
HMRC	£142.20	
Expenses	£11.70	Fuel
TBS Hygiene	£64.80	Environmental Waste
Parish Council Website	£30.00	Update history pages
Buckland Landscapes	£465.50	Grass cutting
BMKALC	£25.00	Cllr Training
Royal Mail	£378.00	Annual PO Box

Total Expenditure £1,916.07

Income £300.00

Opening Balance – 10/10/22	£37,109.00
Less approved Expenditure	£2,813.15
Less Banking Charge	£5.00
Income	£300.00
Total as at 03/11/22	£34,590.85

### 277.8 Parish Council Strategy

It was agreed that Cllr Brown would draft a Parish Council Strategy. Cllrs Digby, Brown and Willett will meet to discuss this before it is tabled for Council to consider.

### 277.9 To discuss adopting an Environmental Sustainability Policy.

It was agreed that Councillors would read through the document, and this would be considered at a future meeting.

### 277.10 Emergency Plan

It was agreed that The Clerk would ask for volunteers on the PC's Facebook page and Cllr Tom Willett would finalise the Emergency Plan.

This will be considered by Council at a future meeting.

277.11 To consider new planning applications

Planning Ref -22/07703/FUL. 26 Princes Street, Piddington.

Application for: Householder application for construction of two storey side extension and part single, part two storey rear extension following demolition of existing garage and conservatory and relocation of rear retaining wall of garden to form rear patio

No objections.

277.12 Members Questions and Statements

It was reported that the Chequers Public House in Wheeler End will close. There are a number of factors for this, the main one being the rise in energy prices.

It was reported that there are currently some overgrown trees on Chipps Hill. Earlier this year a Parishioner carried out a survey and identified 43 wildflowers and 10 insect species on Chipps Hill. The Parish Council will discuss this at a future meeting and decide on a management plan.

There has been Japanese Knotweed identified on Chipps Hill. This will need to be reported via the link on fixmystreet. Cllr Day will find the location of this.

Cllr Willett has emailed all allotment tenants to introduce himself and offered to discuss any concerns they might have. It was reported that Buckinghamshire Council will not install the 30 mph roundels on Bolter End Lane.

**277.13 Date of next meeting – Tuesday 13<sup>th</sup> December 2022, Piddington Village Hall.**

The Chairman closed the meeting at – 20.19.

Signed..... Dated.....

## APPENDIX 1

### Clerks Report

1. Contacted the utility companies re land searches for gas and electric before the play equipment was installed. Agreements were provided.
2. The new swing set has been installed by the contractor.
3. A Parishioner contacted me to say that the inclusive swing is very high and difficult to lift a child into it. I contact Playdale and they advise that the swing has been installed to safety standards and that is the recommended height.
4. The green rope net that we managed to save from the climbing frame was unfortunately unable to be fitted as the fitting has seized and the contractor from Playdale couldn't get them undone. There a new climbing rope net has been ordered and is due to be installed shortly.
5. I have questioned the cost for the removal of the very small amount of waste. The rep from Playdale advised that we would be charged £429.00 for a skip, however no skip was provided. Playdale have advised this is the minimum amount they charge to remove waste from the site whether a skip was required or not.
6. There was a problem with the office server and therefore some emails may have been missed. If I haven't replied please re-send the emails.
7. Ordered and received the basketball net, this can be fitted.
8. Arranged for a bouquet of flowers to be delivered to a Parishioner that help provide refreshments at the Plaque unveiling. The Parishioner always helps at community events, and we wanted to portray our thanks.
9. Updated website with various topics.
10. Updated the Facebook page.
11. Checked the AED unit and updated this on circuit.
12. Have advised Buckland Landscapes that Jason is the new contact re grass cutting.
13. Paid in cheques to the bank - allotment income.
14. The Parish Council will discuss the precept at the January meeting.

**Correspondence Received** - If Councillors would like a copy of any of the documents listed below please advise the clerk

1. Community Boards Cost of Living Update
2. Improvements to play areas across Buckinghamshire
3. Can you offer a spare room in your home for a Ukraine guest?
4. Bucks residents encouraged to Shop Local this Christmas
5. Free festive fun for families with Buckinghamshire's Holiday Activity & Food programme
6. New gully cleansing programme in Bucks over two-thirds complete
7. Bank Holiday bin collections across Buckinghamshire
8. Chilterns Conservation Board news
9. United in support to end violence against women and girls
10. #Beconsiderate – motorists encouraged to think about pedestrian safety when parking by schools
11. Bucks, Berks and Oxford Wildlife Trust
12. Community Matters update
13. Hot Meal Toolkit – Bucks Council
14. Proud of Bucks Awards
15. News for Town and Parish Councils from Buckinghamshire Council
16. An update from Martin Tett, Leader of Buckinghamshire Council
17. Buckinghamshire Council reacts to Autumn Statement
18. Bucks Council - Help us develop a future vision for our libraries!
19. Thames Valley communities asked for views on policing and crime

Income and Expenditure November 2022

Payment	Expenditure	Subtotal	VAT	Total	Budget	Description
bacs	Playdale Playgrounds	£ 2,716.00	£ 543.20	£ 3,259.20		Deposit for play equipment (paid)
bacs	Mrs H Glasgow - Clerks Salary	£ 871.03	£ -	£ 871.03	1	Clerks salary
bacs	BC pension for Mrs Glasgow	£ 358.55	£ -	£ 358.55	1	BC Pension
bacs	HMRC	£ 236.25	£ -	£ 236.25	1	HMRC
bacs	Mrs H Glasgow - Clerks expenses	£ 553.95	£ 8.99	£ 562.94	2	Fuel/office rent/flowers/basketball net
bacs	RBL Lane End Branch	£ 17.00	£ -	£ 17.00	12	Donation
bacs	Playdale Playgrounds	£ 2,716.00	£ 543.20	£ 3,259.20	5	Final payment for play equipment
bacs	Playdale Playgrounds	£ 498.65	£ 99.73	£ 598.39	5	Repairs invoice (beam)
bacs	Playdale Playgrounds	£ 169.60	£ 33.92	£ 203.52	5	Vertical rope
bacs	Buckland Landscapes	£ 387.92	£ 77.58	£ 465.50	7	Grass Cutting
	<b>Total Expenditure (bacs)</b>	<b>£ 8,524.95</b>	<b>£ 1,306.62</b>	<b>£ 9,831.58</b>		

Income	Allotment rents	£ 90.00	£ -	£ 90.00		Tenants allotment rents
	<b>Total Income</b>	<b>£ 90.00</b>	<b>£ -</b>	<b>£ 90.00</b>		

HSBC Account

Statement of Account

Opening balance - 03/11/22

£ 34,590.85

Less approved expenditure

£ 1,916.07 Expenditure agreed at previous meeting

Less expenditure paid as above

£ 3,259.20 Expenditure paid 21/11/22

dd Business banking charge

£ 5.00 Business Banking Charge's

Income

£ 90.00

**Total as at 07/12/22**

**£ 29,500.58**

Unpresented cheques

£ -

# Piddington & Wheeler End Parish Council - Strategic Vision and Aims

**Vision:** The Parish Council will strive to make Piddington and Wheeler End places where people want to live and work, enjoying a sustainable quality of life with good services in a safe and pleasant environment.

**Aims:** We will work with other organisations, bodies and individuals to focus on the following strategic aims on an ongoing basis. The aims will be reviewed at least annually.

## Community Leadership

- Provide community leadership in collaboration with other local organisations.
- Provide a vehicle for our residents to share their views, concerns and requirements.
- Promote and support community assets and events including .....
- Encourage and support other local organisations and individuals to improve the Piddington and Wheeler End community.
- Maintain the Parish website as a focal point for local information.
- Provide leadership during local emergencies and liaise with Buckinghamshire Council and the emergency services.
- Maintain an understanding of new legislation and consider the impacts and opportunities arising from it.

## Development and Infrastructure

- Promote suitable developments, oppose inappropriate ones and consider the impact of our decisions on our community, environment, flora and fauna
- Press for improvements and initiatives to improve the safety of our roads, pavements and footpaths.
- Work to reduce litter discarded in our area, discourage fly-tipping and continue to promote the use of Fix-My-Street by our residents to report environmental crime and issues to Buckinghamshire Council.

## Leisure

- Maintain and promote the recreational use of the Piddington playing field and playground equipment.
- Maintain and promote the appropriate use of the Piddington allotments.
- Maintain the War Memorial at Wheeler End.
- Maintain Piddington Green, Olly's Copse, Chipps Hill and other areas and spaces in our stewardship.
- Encourage and support the gathering and collation of historical information about Piddington and Wheeler End.



# **Piddington and Wheeler End Parish Council Environmental Sustainability Policy - DRAFT**

**Proposed at the Full Parish Council Meeting on Tuesday 8th November 2022**

## **Context**

Piddington and Wheeler End Parish Council is a small sized parish with 244 houses and a population of approximately 500 residents. It consists of Piddington Village, Piddington Lane and houses around and adjacent to Wheeler End Common. Any environmental policy must affect every aspect of daily life.

## **Policy Statement**

Piddington and Wheeler End Parish Council is committed to preserving and protecting the local environment by adopting an Environmental Sustainability Policy that recognises the importance and value the environment contributes to the quality of life for current parishioners and future generations.

To achieve this goal Piddington and Wheeler End Parish Council will consider environmentally sustainable principals in its day-to-day operations, and within its statutory powers meet all relevant environmental legislation.

Piddington and Wheeler End Parish Council will form an Environmental Sustainability Working Group comprising of The Clerk, one Councillor and a non-voting lay member who will. annually review the policy, considering new standards and updated knowledge. Reporting back to Council bi- annually.

## **Principles**

Where practical and within its financial capabilities the Parish Council will support both locally agreed and Unitary Authority environmental sustainability initiatives.

1. The Parish Council will:
  - Seek wherever financially feasible to use contractors and suppliers who are local and comply with the parish's environmental sustainability goals.
  - Aim to use products where possible that are manufactured from recycled materials, which can be disposed of in an environmentally sustainable manner.
  - Explore opportunities for community involvement in green energy and home insulation programs
  - Encourage recycling where possible to reduce waste to land fill.
  
2. In all its involvements the Parish Council will seek to lead by example in the field of environmental sustainability by and not limited to:
  - Ensuring the natural conservation value of the Parish managed by encouraging maintenance and enhancement activities.
  - Consider the use of managed Parish land for carbon capture schemes such as tree planting and community orchard, community, and group allotment schemes.

3. Encourage biodiversity initiatives to support birds and insect populations via:
  - The use of suitable UK grown flora such as native wildflower bee friendly species for Parish planting schemes.
  - Eliminate or minimise where feasible the use of harmful pesticides and chemicals on Parish land.
  
4. Minimise the adverse impacts on air quality:
  - Continue to lobby for better public transport options and maintain and advertise local foot paths to reduce car usage.

Review date: September 2022

Owner: Piddington and Wheeler End Parish Council